

Daily Scrum Meeting Minutes:

Attendees: Anthony Yi, Tejash Pradhan, Victoria Riley, Levis Vazquez, Erika Pita

Start time: 6:00pm

End time: 7:00pm

Anthony Yi:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Work on final document and introduction videos
- What is planned to be done until the next scrum meeting?
 - Finish final document and introduction video
- What are the hurdles?
 - None

Tejash Pradhan:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Submitted poster, ran the download again to run the application again.
- What is planned to be done until the next scrum meeting?
 - Finalize recordings.
- What are the hurdles?
 - None

Victoria Riley:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Worked on user story summary slides to add to final presentation
- What is planned to be done until the next scrum meeting?
 - Finish user story summaries and review with lead.
- What are the hurdles?
 - None

Levis Vazquez:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Assisted with final documentation creation
- What is planned to be done until the next scrum meeting?
 - Finish final documentation

- What are the hurdles?
 - None

Erika Pita:

- How many hours did I work since the last meeting?
 - 3
- What was done since the last scrum meeting?
 - Drafted the installation guide document.
- What is planned to be done until the next scrum meeting?
 - Finalize the installation guide.
- What are the hurdles?
 - None